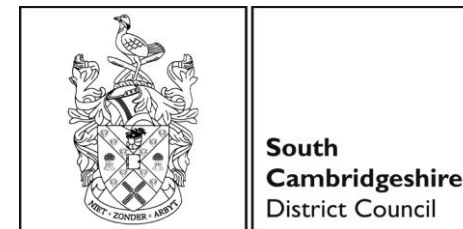


NOTICE OF KEY AND NON KEY DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 from Start/Valid/Date



Notice is hereby given of:

- Key and Non Key decisions that will be taken by Cabinet, individual Lead Cabinet Members or Officers
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision by the Cabinet, or an individual Cabinet Member or officer, which is likely to either incur significant* expenditure or make significant savings, or to have a significant impact on those living or working in 2 or more wards.

*A decision to:

1. Incur expenditure or savings in excess of £200,000; or
2. Acquire or dispose of land or property with a value in excess of £1,000,000 shall be treated as significant for these purposes. However, a decision to invite a tender or award a contract shall not be treated as a key decision where the purpose of the contract is to fulfil the intention of any policy or scheme included in the policy framework or budget or involves a continuation of an existing policy or service standard.

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at www.scambs.gov.uk

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

*If you have any queries relating to this Notice, please contact
Patrick Adams on 01954 713408 or by e-mailing Patrick.Adams@scambs.gov.uk*

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for a report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The Decision Makers referred to in this document are as follows:

Cabinet

Councillor Bridget Smith
Councillor Neil Gough
Councillor John Batchelor
Councillor Bill Handley
Councillor Tumi Hawkins
Councillor Peter McDonald
Councillor Brian Milnes
Councillor John Williams

Leader of the Council
Deputy Leader, Strategic Planning & Transport and Transformation & Projects
Housing
Community Resilience and Health & Wellbeing
Planning Policy and Delivery
Business Recovery
Environmental Services and Licensing
Finance

Key and non-key decisions expected to be made from 1 January 2022

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
North East Cambridge Area Action Plan: Proposed Submission (Regulation 19) Key	To agree the North East Cambridge Area Action Plan.	Cabinet	10 January 2022		Lead Cabinet member for Planning Julian Sykes, Principal Planning Policy Officer	Report (publication expected 2 January 2022)
HRA Asset Management Strategy 2021-2026 Key	Approval of the Strategy	Cabinet	07 February 2022		Lead Cabinet member for Housing Peter Campbell, Head of Housing	Report (publication expected 28 January 2022)
Annual Equality Scheme Update and Progress Report Non-Key	Review progress towards the equality objectives set out within the Council's Equality Scheme 2020-24.	Cabinet	07 February 2022		Deputy Leader Kevin Ledger, Senior Policy and Performance Officer	Report (publication expected 28 January 2022)
Biodiversity Supplementary Planning Document Key	Adopt the SPD as written or propose new amendments.	Cabinet	07 February 2022		Lead Cabinet member for Planning John Cornell,	Report (publication expected 28 January 2022)

Key and non-key decisions expected to be made from 1 January 2022

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
					Natural Environment Team Leader	
Authority Monitoring Report 2020-21 Non-Key	The Authority Monitoring Report (AMR) describes progress against the Local Development Scheme and monitors the impact of planning policies included in the development plan documents.	Cabinet	07 February 2022		Lead Cabinet member for Planning Mark Deas, Senior Policy Planner	Report (publication expected 28 January 2022)
Civil Parking Enforcement in South Cambridgeshire Key	To support Cambridgeshire County Council making an application to the Department for Transport to introduce Civil Parking Enforcement across South Cambridgeshire.	Cabinet	07 February 2022		Deputy Leader Gareth Bell, Communications Manager	Report (publication expected 28 January 2022)
Acquisition 60 Affordable Homes and Commercial	Approval to acquire 60no. affordable rented properties to	Cabinet	07 February 2022		Lead Cabinet member for Housing	Report (publication expected 28 January 2022)

Key and non-key decisions expected to be made from 1 January 2022

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Unit at Northstowe 2B Key	be delivered as council homes and adjoining commercial space.				Kirstin Donaldson, Head of New Build	
Acquisition 34 Affordable Homes, Gamlingay Key		Cabinet	07 February 2022		Lead Cabinet member for Housing Kirstin Donaldson, Head of New Build	Report (publication expected 28 January 2022)
General Budget Fund 2022/23 Non-Key	Consider the General Fund Revenue Budget for 2022/23.	Cabinet	07 February 2022		Lead Cabinet member for Finance	Report (publication expected 28 January 2022)
Housing Revenue Account Budget 2022/23 Non-Key	Consider the Housing Revenue Account Budget for 2022/23.	Cabinet	07 February 2022		Lead Cabinet member for Finance	Report (publication expected 28 January 2022)
Capital Investments Programme 2022/23-2026/27 Non-Key	Consider the Council's Capital Programme.	Cabinet	07 February 2022		Lead Cabinet member for Finance	Report (publication expected 28 January 2022)

Key and non-key decisions expected to be made from 1 January 2022

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Treasury Management Strategy Non-Key	Consider a refreshed version of the Strategy for adoption by the Council.	Cabinet	07 February 2022		Lead Cabinet member for Finance	Report (publication expected 28 January 2022)
Capital Strategy Non-Key	Consider a refreshed version of the Strategy for adoption by the Council.	Cabinet	07 February 2022		Lead Cabinet member for Finance	Report (publication expected 28 January 2022)
Local Council Tax Support Non-Key	Review the Localised Council Tax Support (LCTS) scheme for 2021/22 and agree the LCTS scheme for 2022/23.	Cabinet	07 February 2022		Lead Cabinet member for Finance	Report (publication expected 28 January 2022)
Review of Revenue Reserves and Provisions Non-Key	Review the Council's Revenue Reserves and Provisions as part of the 2022/2023 budget setting process.	Cabinet	07 February 2022		Lead Cabinet member for Finance	Report (publication expected 28 January 2022)
Medium Term Financial Strategy Non-Key	Review and ensure that Council is aware of the financial challenges over the medium-	Cabinet	07 February 2022		Lead Cabinet member for Finance	Report (publication expected 28 January 2022)

Key and non-key decisions expected to be made from 1 January 2022

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
	term.					
Council's Business Plan 2022-23 Non-Key		Council	22 February 2022		Leader of Council Anne Ainsworth, Chief Operating Officer	Report (publication expected 28 January 2022) Report (publication expected 14 February 2022)
Pay Policy Statement Non-Key	To publish the Pay Policy Statement for 2021/22 as required by the Localism Act 2011.	Council	22 February 2022		Lead Cabinet member for Finance Jeff Membery, Head of Transformation	Report (publication expected 6 January 2022) Report (publication expected 14 February 2022)
Housing Repairs - Award of Contract Key	To confirm the decision to award the repairs contract to the 'winning' bidders.	Council	22 February 2022	Part or all of the report may be exempt by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972	Lead Cabinet member for Housing Peter Campbell, Head of Housing	Report (publication expected 14 February 2022)
Ermine Street Housing - Review of the Business Plan Non-Key	For Cabinet to consider and receive the report.	Cabinet	22 March 2022		Lead Cabinet member for Housing Duncan Vessey, Head of Ermine	Report (publication expected 14 March 2022)

Key and non-key decisions expected to be made from 1 January 2022

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
					Street Housing	
Q3 Performance Report Non-Key	This report forms the basis of our quarterly performance reporting activities.	Cabinet	22 March 2022		Deputy Leader Kevin Ledger, Senior Policy and Performance Officer	Report (publication expected 14 March 2022)
Interim Position Statement - First Homes Key	To approve the Council's interim position in terms of the provision of First Homes as part of the affordable housing contribution on S.106 sites.	Cabinet	22 March 2022		Lead Cabinet member for Housing Julie Fletcher, Head of Housing Strategy	Report (publication expected 14 March 2022)
Renewal of Home Improvement Agency Service Level Agreement Key	To agree to the renewal of the Home Improvement Agency Service Level Agreement.	Cabinet	22 March 2022		Lead Cabinet member for Housing Julie Fletcher, Head of Housing Strategy	Report (publication expected 14 March 2022)
Small Land Sales Key	To approve the HRA Small Lane Sales Policy.	Cabinet	22 March 2022		Lead Cabinet member for Housing Julie Fletcher, Head of Housing Strategy	Report (publication expected 14 March 2022)

Key and non-key decisions expected to be made from 1 January 2022

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
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